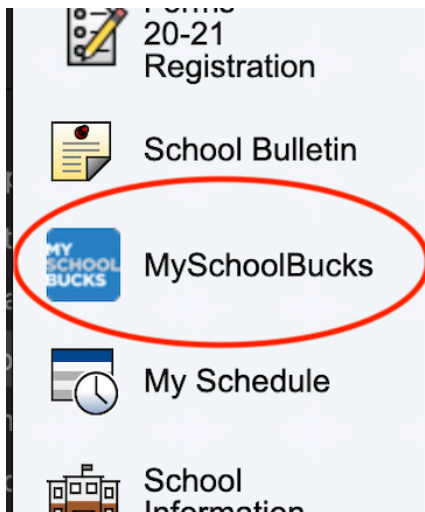


# Accessing MySchoolBucks from the PowerSchool Parent Portal

1 ) Login to the PowerSchool Parent Portal at <https://smknights.powerschool.com>



2 ) Click the “MySchoolBucks” button in the left hand navigation menu.

3 ) A new window will open and bring you to the MySchoolBucks site.

4 ) The first time you are using this method of logging into MySchoolBucks you will need to link up an existing account (if you created one previously for another student to purchase items from the school store or make lunch balance deposits) or create a new account by clicking the “New MySchoolBucks User” button.

New MySchoolBucks User ?

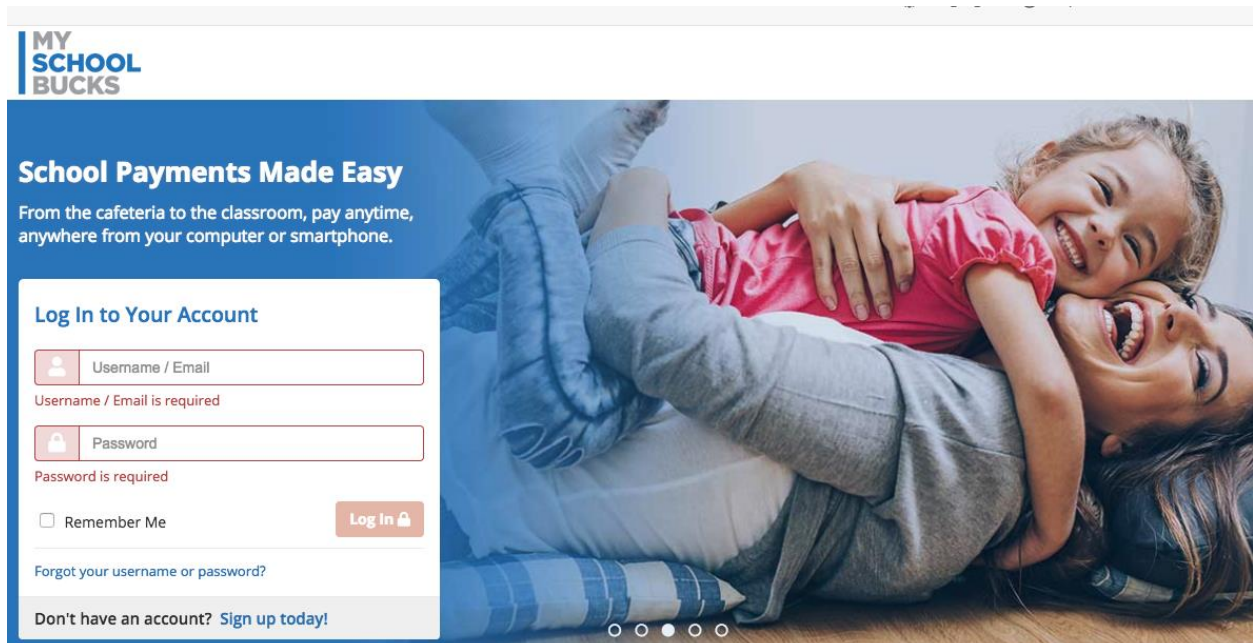
Existing MySchoolBucks User ?

From now on, clicking the “MySchoolBucks” button from within the PowerSchool Parent Portal will log you directly into MySchoolBucks.

# My School Bucks Instruction Sheet for Parents

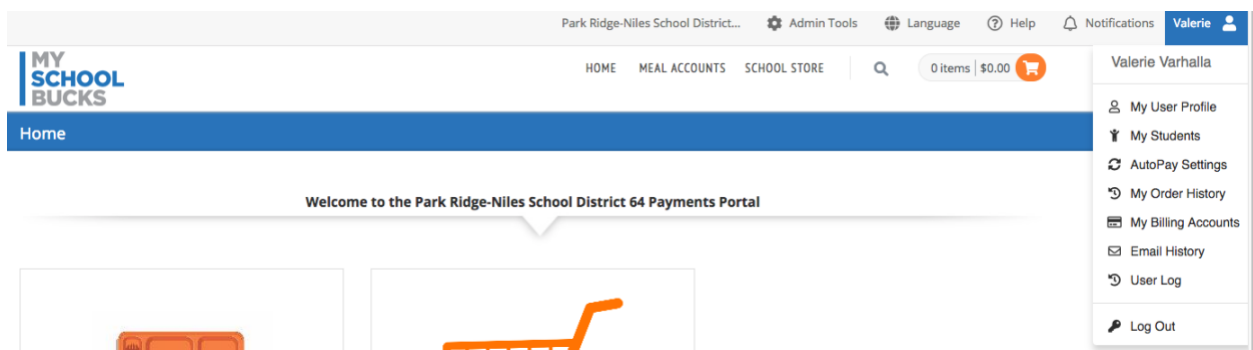
If you have never created a My School Bucks account, you will need to do so as your first step by going to

[www.myschoolbucks.com](http://www.myschoolbucks.com)



The next once you are logged in is to ensure your student(s) is/are linked to your account. This step will also need to be done if you can't see all the products available to your student.

In the top right corner you should see your name with a person icon



Click the person icon and select My students

Here you will see either your student or no students. Click the add student button

### My Students Add, Edit, and Remove Students

Name	Low Balance Threshold	
Matthew Winton	\$9.00	<a href="#">Edit</a>   <a href="#">Remove</a>

[Add Student](#)

Fill in the below information for the student you wish to add to your account

### Add Student

To add a student to your account please enter their name and identifying information.

Park Ridge-Niles School District 64

One of the following is required to validate your student

- or -

Don't have your child's student ID?

Click find student

Next, you will be prompted to setup email notifications (optional) when your student's account balance reaches or falls below a certain value (adjustable).

## Add Student

School: **Lincoln Middle School**  
First Name: **Matthew**  
Last Name: **Winton**  
Grade: **8**


When meal account balance reaches or falls below:  
\$

Send email

[Cancel](#) [Add Student](#)

Everyone, click add student

You now get the option to add another student if needed.

HOME MEAL ACCOUNTS SCHOOL STORE

[Add Student](#) HOME

The student you selected is already a member of your household.

[Add Another Student](#) [Finish](#)

Once you are finished adding a student, go back up to the top and select school store and school invoices, you will see a list for all the invoices assigned to your student.

School Invoices

- Featured Items
- Browse All Items
- My Order History
- Scheduled Payments
- School Invoices**
- View Cart / Checkout

HOME > SCHOOL INVOICES

## School Invoices

You currently have no unpaid invoices.

Home