

SM's Quick Guide



Attendance Hotline

Absences must be reported before 8 a.m.
Call: 602-251-2501
Email: attendance@smknights.org

For Questions about our Attendance Policy
Contact the Dean of Students
602-251-2520



Contact Us

2525 North Third Street
Phoenix, AZ 85004
602-251-2500 (Main)
602-251-2595 (FAX)
info@smknights.org



School Office Hours

M–Th: 7:15 a.m. to 3:30 p.m.
F: 7:15 a.m. to 1:30 p.m.

School Release Hours

M–Th: 2:45 p.m.
F: 1:10 p.m.

Key Contacts

Principal: Ms. Bartlett
tbartlett@smknights.org

Asst. Principal of Curriculum & Instruction
Mr. Atkinson
jatkinson@smknights.org

Asst. Principal for Student Life
Mrs. Viliborghi
kviliborghi@smknights.org



Sacraments

All-School Mass: Once a month at 9:35 a.m.
(Note: See school calendar for dates)

Daily Mass: Monday & Friday at 7:15 a.m.
Tuesday, Wednesday & Thursday during lunchtime

Sacrament of Reconciliation for Students:
Monday during lunchtime



Athletic Department

Director of Athletics: Mr. Lucero
jlucero@smknights.org

Asst. to the Dir. of Athletics: Mr. Watt
bwatt@smknights.org

Saint Mary's is a member of the Arizona Interscholastic Association (AIA). Our athletes compete at the 4A level.



Saint Mary's Spirit Shop

Uniform shirts, athletic gear, and gifts
Hours: Tuesday and Thursday 2:45-3:15 pm
Friday 1:00-1:30 pm
Mornings available as needed
Email: bvaldez@smknights.org

Anton Uniforms

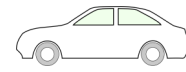
<https://www.antonuniforms.com>



Dean

Dean of Students
Mrs. Hopkins

shopkins@smknights.org



Drop-off and Pick-Up

Via 7th Street: Only on Saint Mary's Way
Via 3rd Street: Only in front of the parking lot
by Piper Building

NOTE: No drop-off or pick-up in front of the
Main Office or Visitor Parking Lots



Guidance Department

Freshmen and Juniors
Ms. Talavera: 602-251-2567 ltalavera@smknights.org

Sophomores and Seniors
Mrs. Mager: 602-251-2568 amager@smknights.org

Registrar
Miss Salgado: 602-251-2565 registrar@smknights.org



Health Office

Nurse

Ms. Heldt 602-251-2518
dheldt@smknights.org

For Emergencies

Contact the Main Office
602-251-2500



Cafeteria

A la Carte Menu

We accept payments only through MySchoolBucks,
or cash in the Business Office

To make deposits to your child's account go to
myschoolbucks.com 855-832-5226

Or call 602-251-2507



Communication and Social Media

To receive **texts** from the administration
text Y to 67587.

Parents' Weekly (emailed on Sundays)

Find us on the Web

<https://smknights.org/>
<https://www.facebook.com/SaintMarysKnights/>
<https://www.instagram.com/saintmarysknights/>



Business Office/Tuition and Financial Aid

Mrs. Michelle Hernandez:
mhernandez@smknights.org or 602-251-2510

Bilingual

Ms. Veronica Acosta
vacosta@smknights.org or 602-251-2507

Ms. Esther Valerio
evalerio@smknights.org or 602-251-2516



Parent Service Organization (PSO)

PSO Liaison: Mrs. RoxAnn Placencia

rplacencia@smknights.org

<https://wearesm.org/psa>

Volunteering

Contact: Ms. Veronica Acosta: 602-251-2507
<https://wearesm.org/psa>

Please record your hours after serving. Thank
you!