

SM's Quick Guide

Attendance Hotline Absences must be reported before 8 a.m. Call: 602-251-2500 Email: attendance@smknights.org For Questions about our Attendance Policy Contact the Dean of Men/Women	Contact Us 2525 North Third Street Phoenix, AZ 85004 602-251-2500 (Main) 602-251-2595 (FAX) info@smknights.org	School Office Hours M–Th: 7:15 a.m. to 3:30 p.m. F: 7:15 a.m. to 1:30 p.m. School Release Hours M–Th: 2:45 p.m. F: 1:10 p.m.
Key Contacts Principal Mrs. Kim Viliborghi kviliborghi@smknights.org Asst. Principal of Curriculum & Instruction Dr. Thomas Mar tmar@smknights.org	Dean Dean of Women Dr. Hopkins shopkins@smknights.org Dean of Men Mr. Quartlebaum fquartlebaum@smknights.org	Athletic Department Director of Athletics: Mr. Jose Lucero jlucero@smknights.org Asst. Athletic Director: Mr. Brian Watt bwatt@smknights.org
Guidance Department Director of Counseling & Student Services Mr. Jack Wietlispach: 602-251-2532 jwietlispach@smknights.org L - Z Ms. Elizabeth Roper: 602-251-2568 eroper@smknights.org A - K Ms. Naneth Perezchica: 602-251-2567 nperezchica@smknights.org Registrar: Ms. Vanessa Santa Cruz 602-251-2565 vsantacruz@smknights.org	Business Office/Tuition and Financial Aid Ms. Briana Valdez bvaldez@smknights.org or 602-251-2513 Bilingual Ms. Dina Mata dmata@smknights.org or 602-251-2507	Health Office Nurse Mrs. Heldt dheldt@smknights.org 602-251-2518 For Emergencies Contact the Main Office 602-251-2500
Saint Mary's Spirit Shop Uniform shirts, athletic gear, and gifts Hours: Tuesday and Thursday 2:45-3:15 pm Friday 1:00-1:30 pm Mornings available as needed Email: bvaldez@smknights.org Anton Uniforms https://www.antonuniforms.com	Sacraments All-School Mass: Once a month at 9:35 a.m. (Note: See school calendar for dates) Daily Mass: Monday & Friday at 7:15 a.m. Tuesday, Wednesday & Thursday during lunchtime Sacrament of Reconciliation for Students: Monday during lunchtime	Drop-off and Pick-Up Via 7th Street: Only on Saint Mary's Way Via 3rd Street: Only in front of the parking lot by Piper Building NOTE: No drop-off or pick-up in front of the Main Office or Visitor Parking Lots
Communication/Social Media To receive texts from the administration text Y to 67587. Parents' Weekly (emailed on Sundays) Find us on the Web https://smknights.org/ https://www.facebook.com/SaintMarysKnights/ https://www.instagram.com/saintmarysknights/	Cafeteria A la Carte Menu We accept payments only through MySchoolBucks, or cash in the Business Office. To make deposits to your child's account go to myschoolbucks.com 855-832-5226 Or call 602-251-2507	Parent Service Organization (PSO) PSO Liaison: Mrs. Paula Weitzel pweitzel@smknights.org Volunteering For volunteer opportunities and to record your hours after serving, go to www.smknights.org/psa